1. Welcome
   Attendance: Ken Wilund, Alana Harris Burd, MJ, Kelly Wordlaw, Miguel Costa, Diane Dean, Patty Pyrz, Shelby Sears, Terry Elmore

2. Review/Approve September 2019 Minutes
   -Minutes approved

3. Open Question Forum
   a. Non-committee members will have time (5 minutes) to ask questions or voice concerns
      Decision to offer this again at the conclusion of the meeting.

4. Old Business
   a. SFAC presentation questions/comments
      Marcus asked if there were any questions regarding the SFAC presentation shared at last month’s meeting.
      Ken Wilund asked information about the minimum wage increase to go into effect. Diane responded that it will go up $1 in January, $1 in July 2020, and increase each January from then until 2025.

5. New Business
   a. Facility Satisfaction Survey data points
      Alana Harris Burd shared information about the survey. In the first year, we are collecting general information overall. The FSS was the first in 9 years issued by Campus Recreation. The plan is to issue this every other year going forward. DCR plans to share data points with our users later this year along with information on departmental response. 46 question survey depending on mapping (prior responses). Major themes were: cleanliness and maintenance, barriers to participation, facility upgrades/sustainability. Presentation from meeting will be shared with CRAC.

   b. Program Satisfaction Survey question review
      Alana shared plan for Program Satisfaction Survey. Plan to offer every other year. We are collecting general information overall similar to FSS. Information is on the webpage footer, we have begun canvassing on spots on campus and are looking to identify email servers.

      We are also doing individual program satisfaction surveys for each of the areas

      Patty asked about the goal of respondents. Alana shared this was 1000 for a large enough sample.
Dr. Wilund asked about engineering students. Alana responded that our swipe data shows certain demographics that we are not seeing in terms of usage.

Patty asked if we were surprised at the respondents. Alana shared we were surprised at number of respondents. Marcus shared the other data was not too surprising.

6. Questions/Comments/Concerns/Future Agenda Items
   Marcus shared information about future agenda items happening in Campus Recreation. In the upcoming months, hope to share information about capital projects happening as well as external review recommendation
   a. Capital Projects updates
   b. External Review Recommendations (Spring?)

Miguel asked if we know percentage of people who come in to take class vs just to work out. Alana shared that we don’t collect this specific data

7. Next Meeting - Look out for Doodle